



Artists in Schools

A grant program of the Florida Keys Council of the Arts

Sponsored in part by the Florida Keys Council of the Arts, the State of Florida, Department of State, Division of Cultural Affairs, the Florida Arts Council, the National Endowment for the Arts, and private donations.

Artists in Schools (AIS) invites writers, historians, and visual and performing artists into the classroom.

AIS encourages teachers and artists to design creative projects *together* to enhance the existing curriculum.

AIS is for pre-K – 12 teachers and artists in Monroe County public and private schools or other organizations that serve children in that age group, and for Monroe County libraries.

Project goals

- To learn about an art form or historical or cultural tradition
- To experience a new process
- To observe a professional artist as a role model
- To work directly with an artist or historian

Student goals

- To increase knowledge of an art form
- To be able to demonstrate skills or techniques
- To increase one's sense of accomplishment and self-confidence
- To enhance one's powers of perception and creative communication

AIS awards up to \$1,000 per grant for artist's services and materials.

Deadline for a fall-semester project: June 15

Deadline for a spring-semester project: November 30

Artists in Schools

Application Procedures

Mail or deliver ***one original*** and ***five copies*** of the application to:

Artists in Schools
Florida Keys Council of the Arts
1100 Simonton Street, #2-263
Key West, FL 33040

PLEASE NOTE:

- *The application must be postmarked or hand delivered by June 30 or November 30.*
- *The application must be typed or filled out legibly in dark ink.*
- *A teacher may collaborate with an artist of any discipline. The artist and teacher must collaborate on the proposal. Signatures of the teacher, principal, and artist are required on the completed proposal.*
- *The project must be completed during the same school year.*
- *The grantee will receive monies on a *reimbursement* basis, upon completion of final report.*
- *FKCA will pay the artist directly pursuant to the grant request. The artist must be paid for his or her time. A recommended artist wage is \$35 per hour of classroom time. The artist's workspace must be provided, and the teacher must remain with the students at all times.*
- *The grantee's final report will include photographs and written material documenting the project*
- *An Arts Council board or staff member may visit any funded project.*
- *A statement regarding the application review process is available from the Arts Council.*

All publicity about the project must include the Arts Council logo and the following credit line:

This project is sponsored in part by the Florida Keys Council of the Arts, the State of Florida, Division of Cultural Affairs, the Florida Arts Council, the National Endowment for the Arts, and private donations.

Contact information

For artist referrals or application assistance, contact the Florida Keys Council of the Arts.

Phone: 305-295-4369
Fax: 305-295-4372
E-mail: info@keysarts.com
Web site: www.keysarts.com

Artists in Schools Application

Project Title: _____

Amount Requested: _____

This is our first application to AIS: _____ Yes _____ No

If no, the previous application: _____ was funded _____ was not funded

We have received AIS funding _____ times

SECTION I: Names and Contact Information

The primary contact person for this project is: _____

Primary contact person's phone number is: _____

Primary contact person's e-mail is: _____

Teacher's name: _____ Position: _____

School name: _____ School phone: _____

School address: _____

Teacher's home phone: _____ E-mail: _____

School principal's name: _____

Collaborating artist's name: _____

Artist's address: _____

Artist's telephone: _____ E-mail: _____

Artist's discipline: _____

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Project Title:

SECTION II: Description of Project

Please provide a detailed description of the project for which you are seeking funding. ***Please make sure you address all five items listed below.*** You may attach additional pages, if needed.

- A. Outline or description of activities
 - B. How project will enhance curriculum and meet AIS goals
 - C. Number and ages of students involved
 - D. Preparation for artist's visits
 - E. Follow-up activities and final report
-

Artists in Schools Application

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Project Title:

SECTION III: Budget

Please fill in the Budget Matrix completely.

*Match is encouraged but not required.

	Grant	*Cash match	Total
Artistic fees			
Supplies & materials			
Other			
Other			
Other			
Project totals			

Please describe any in-kind contributions (attach additional pages, as needed):

If awarded a lesser amount than requested, can you still complete the project?
(attach additional pages, as needed)

If so, what adjustments will you need to make? (attach additional pages, as needed)

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Project Title:

SECTION IV: Resumé and References

Please attach artist resume and **three references** with name, address, and telephone numbers. ("Resume on file" will not be accepted.)

SECTION V: Signatures

By our signatures we verify that all information in this application is correct.

Teacher's signature

Date

Principal's signature

Date

Artist's signature

Date