

Monroe County Art in Public Places

Call to Artists & Request for Qualifications (RFQ)

For one to four (1- 4) Fire Station Facilities North Key Largo, Tavernier, Big Pine Key and Conch Key Monroe County, Florida

RFQ accessed through Demandstar-Onvia (800)711-1712 or www.demandstar.com or www.monroecounty-fl.gov or www.keysarts.com

Board of County Commissioners (BOCC)

Mayor, Charles "Sonny" McCoy, District 3

Dixie M. Spehar, District 1

George Neugent, District 2

David P. Rice, District 4

Vacant, District 5



THE ARTS IN PUBLIC PLACES PROGRAM

Monroe County Art in Public Places (AIPP) committee is a county appointed advisory board responsible for the commission and purchase of art by contemporary artists in any media. The Monroe County Art in Public Places Ordinance mandates 1% of new county building construction costing a minimum of \$500,000 and renovations costing a minimum of \$100,000 be set aside to fund this program. A five member committee appointed by the County Commission plus two non-voting members appointed by the county administrator pre-qualifies, reviews, and recommends projects to the Board of County Commissioners (BOCC). The Monroe County Art in Public Places is administered through the Florida Keys Council of the Arts (FKCA).

BUDGET

The art budgets will range from \$7,500 to approximately \$20,000 for each fire station project, inclusive of all costs for artists. Designs that are integral to the structure may utilize a portion of the construction budget allotted for that particular building component. The selected Artist is required to gain approval of the integrated art and work closely with the Project Architect, Contractor and Construction Team.

PROJECT HISTORY

Four (4) Fire Stations have been scheduled for renovation or construction in Monroe County. They are located in North Key Largo, Big Pine Key, Tavernier and Conch Key. Construction of these facilities is planned in that order although construction may be concurrent or consecutive. Fire prevention has a long history in the Florida Keys of community support and volunteerism. Due to national security requirements, public access to the fire station facilities is minimal. With this compromise, the façade of the building and exterior artwork can become an inspiring symbol of patriotism to those driving by on US 1, the main artery of the Florida Keys.

1. BUILDING – North Key Largo



Monroe County Fire Station #25 North Key Largo
Preliminary Sketch courtesy William P. Horn Architect PA

SITE DESCRIPTION

Although the North Key Largo Fire Station is the least visible from the main highway (US-1), it is strategically located at the north end of the Florida Keys at the beginning of 'the stretch' to the mainland and the only route to the Ocean Reef Development. The site is heavily wooded without surrounding development with the exception of a nearby convenience store. It is located in an area that is environmentally sensitive and is near a national crocodile refuge. Due to its proximity to Everglades National Park, the area is renowned for bird watching. The North Key Largo Fire Station will be the first facility to be completed.

TARGETED SPACES

Exterior Art near Main Entry and Interior Art in the 2-story Multi-purpose Room

2. BUILDING – Big Pine Key



Preliminary Sketch courtesy William P. Horn Architect PA

SITE DESCRIPTION

Due to its location on Key Deer Boulevard, a well traveled road near the main shopping area of the island, the Big Pine Key Fire Station Facility will be highly visible. As its name proclaims, Big Pine Key has beautiful wooded areas and sparsely developed residential areas. It is recognized as the home of the key deer and many other endangered species. The Big Pine Key Fire Station will be the second facility to be completed.

TARGETED SPACES

Exterior Art visible from Key Deer Boulevard and Interior Art in the 2-story Multi-purpose Room

3. BUILDING – Tavernier

The Tavernier Fire Station project will be a low budget rehabilitation of the existing structure. A design is not available at this time.

4. BUILDING – Conch Key

SITE DESCRIPTION

The Conch Key Fire Station Facility will be highly visible from the main highway and replaces an existing Fire Station located on the Bayside and southernmost portion of the small but highly developed island. The north end of the island is dedicated to the fishing industries and is scattered with lobster and crab traps. The Conch Key Fire Station Facility will be the last facility schedule to be completed. A design is not available at this time.

TARGETED SPACES

Exterior Art visible from the Main Highway (US-1) and Interior Art in the 2-story Multi-purpose Room

ART

This is a 2-step process. Step 1–Request for Qualifications (RFQ). Step 2– Request for Proposal (RFP) will be sent out to qualified applicants. If qualified, artists will be requested to develop proposals based on their evaluation of project and site opportunities. In collaboration with the artists, the county and the project architect will provide all pertinent project information, which may include suggested general locations. AIPP will furnish artists with apportioned budgets accordingly. The total amount shall not exceed the stipulated total allotted per project for public art. Artists are encouraged to develop proposals for alternate spaces, and AIPP reserves the right to include such proposals in the review and selection process. The artists may make use of exterior and interior materials such as landscape, site furnishings, column cladding, flooring material, furniture, glazing, and lighting.

APPLICATION PROCESS- REQUEST FOR QUALIFICATIONS (RFQ)

Artists who wish to be considered must submit all the following materials:

1. Proof of previously completed large-scale public/private commissions (maximum ten 35mm slides, photographs or digital images JPG or TIFF on (1) IBM compatible CD)
2. Other recent work (maximum ten - 35mm slides, photographs or digital images JPG or TIFF on (1) IBM compatible CD)
3. Signed letter of Interest (one page maximum) stating interest in project, outline artist's approach to public art, and relevant past experience
4. Current professional resume – teams must submit one resume for each team member

Include: name of artist(s), address, telephone, email (if available), title of work, media, size, location of artwork, image name or slide/corresponding number and any other relevant information.

Artists must substantiate successful completion of large scale contract(s) and project(s) within the past 10 years in the public and/or private sector. **Artists whose current materials are pre-qualified for previous Projects with the FKCA may submit to this RFQ by sending a written email, mail or fax request to the AIPP Committee to retrieve their information for submission by the July 26 deadline.**

Prequalification is valid for a period of five (5) years. AIPP Committee will select the artists to receive Requests for Proposals (RFP).

APPLICATION DEADLINE for REQUEST FOR QUALIFICATIONS (RFQ)

The required application must be received by **July 26, 2006 3:00 p.m. EST** at which time they will be opened. Include two (2) signed originals and one (1) copy of the resume and two (2) signed originals and one (1) copy of the letter of interest along with other required materials in a sealed envelope clearly marked on the outside "Sealed materials for RFQ for Art in Public Places, Monroe County Fire Station Art" addressed and delivered to: **Monroe County Purchasing Department, 1100 Simonton Street # 1- 213, Key West, FL 33040**. Any materials received after the deadline stated above will automatically be rejected. Materials may be delivered by certified mail, return receipt requested; hand-delivered or couriered. Faxed, emailed or incomplete applications will be disqualified. All responses must remain valid for a period of ninety (90) days. The BOCC will automatically reject the application of any person or affiliate who appears on the convicted vendor list prepared by the Department of General Services, State of Florida, under Sec. 287.133(3) (d), FS (1997).

SELECTION PROCESS AND TIMELINE

Qualified artists will be selected by the Art in Public Places committee. Decisions of the committee are final. Artists will be advised of the final date for recommendation to the BOCC if and when they are sent a Request for Proposal (RFP). RFP Finalists may be required to present to the BOCC at their monthly meeting. The artist(s) will have at least ninety (90) days to execute and complete their work to coincide with the completion date of the project. No original art will be accepted for review in the RFQ application process. Materials will not be returned to the applicant without prior pre-paid shipping. Persons selected to receive an RFP will not have application materials returned, nor will there be any refund of pre-paid shipping. Artists selected to receive an RFP will be considered prequalified for a period of five years from the initial date of selection.

SELECTION CRITERIA for RFP

- Exceptional Quality (20 points)
- Enduring Value and Maintenance (20 points)
- Appropriateness to Site (20 points)
- Character and Environment of the Florida Keys (20 points)
- 20 points out of a possible total 100 are allotted to artists that reside in the Florida Keys.

A contract approved by the County Attorney's office must be executed by the artist. The Board of County Commissioners reserves the right to reject any and all applicants, to waive informalities in any and all responses, to re-advertise, and to separately accept or reject any response and to award and/or negotiate a contract in the best interest of the County.

Questions: Contact: Nance Frank, Chair - Monroe County Art in Public Places Committee
Fax: (305) 295-4372
Email: galleryongreene@bellsouth.net

Dated April 28, 2006